

MINUTES OF MEETING OF DISTRICT DISASTER MANAGEMENT AUTHORITY (DDMA) /PRE-FLOOD ARRANGEMENTS HELD ON 20.04.2020 AT 11.00 AM UNDER THE CHAIRMANSHIP OF ADDI. DEPUTY COMMISSIONER (REV), KASUR.

A meeting was held under the chairmanship of the Addl. Deputy Commissioner (Rev), Kasur in Committee Room to discuss pre-flood arrangements. The following attended the meeting:-

1. Dr. Rabia Riasat
Addl. Deputy Commissioner (Rev), Kasur ***(In Chair)***
2. Mr. Rizwan Ul Haq
Assistant Commissioner, Chunian
3. Mr. Osama Sheroon
Assistant Commissioner, Pattoki
4. Raja Muhammad Qasim
Assistant Commissioner, Kot Radha Kishan
5. Hafiz Usman, Secretary DRTA, Kasur
6. Dr. Muhammad Adeel Sial
Livestock Officer, Kasu
7. Mr. Muhammad Aftab SDO Wapda
8. Mr. Saif Ullah CDO, Kasur,
9. Mr. Muhammad Iqbal Javaid CEO Health
10. Mr. Nadeem Abbas Bajwa MO (I&S) MCK
11. Mr. Riasat Ali Saqib O.S MC Pattoki
12. Hafiz Muhammad Asif Rep. of XEN Building , Kasur.
13. Mr. Shaharyar Khan AMO(I&S)
14. Mr. Bilal Bhatti District Information Officer, Kasur.
15. Dr. Muhammad Waqas ADA (Ext.), Kasur Agri.
16. Mr. Shahzad Akram ADLG, Kasur.
19. Engineer Sultan Mehmood
District Emergency Officer, Kasur.
25. Mr. Rashid Mehmood rep. of PDMA, Department.
26. Mr. Muhammad Umair rep. of SNA Office.

The meeting started with the recitation of verses from Holy Quran.

The Chair in his inaugural remarks emphasized that meeting has been convened in the light of government instructions to effectively manage flood emergencies in the district. Following issues were discussed and decisions taken:-

Sr. No.	Issues Discussed	Decision Taken	Responsibility
1	Survey of dangerous building.	All Tehsil Municipal Officers in collaboration with District Officer (Buildings) Kasur will conduct a survey of the dangerous buildings and will serve notices to the owners to get these buildings vacated/demolished. In case these buildings are not demolished, TMA will demolish the same at the risk & cost of the owner's buildings.	All concerned.
2	Inspect the Flood Protection Bunds for proper repair / maintenance by the concerned departments.	The XEN, Irrigation and Assistant Commissioners were directed to personally visit the Bunds in the Flood area and ensure that their condition is satisfactory.	1. All ACs 2.XEN, Irrigation Department.
3	Desalting of drainage of Rohi Nullah	All concerned were directed by the chair that commencement of monsoon starts at the end of June, before monsoon/rainy season, proper cleaning of Rohi Nallah and Canal may be ensured for smooth flow of water.	1. All ACs 2.XEN, Irrigation Department. 3.XEN Drainage
4	Devise mechanism to hold mock exercise/drills for handling flood related disaster keeping in view the worst case scenario.	The chair directed District Emergency Officer (Rescue 1122), Kasur to fix the date of mock exercise in the canal Ganda Singh with all MCs, Civil Defence Officer, Irrigation Department and Army.	Rescue 1122
5	Ensuring availability of medicines and readiness of the District Hospitals, THQs, RHCs and BHUs.	The chair desired that all departments should remain on alert. Emergency medicines both for human and livestock must be available prior and during the flood season. In particular, anti snake venom and anti rabbis vaccines should be available.	All concerned
6	Identification of sites for establishment of relief camps at safe places during floods.	The chair directed that temporary relief camps should be set up to proper places of flood affected areas. The CEO (Education), Kasur will issue instructions to Head Teachers to vacate the school buildings in case of any flood emergency.	All concerned.

Sr. No.	Issues Discussed	Decision Taken	Responsibility
7	Properly check the de-watering pumping sets available with the concerned Local Governments i.e. Metropolitan Corporation/ District Council/Municipal Corporation/DHQ Municipal Committee for de-watering the rainy/flood water from the low lying areas of cities/ towns. Ensure repair of faulty pumps well in time	The Chair directed all the Assistant Commissioners, TMOs, DO Civil Defence and District Emergency Officer (Rescuee-1122), Kasur for physical inspection/ checking of the de-watering sets available with District Council, MC and other concerned department. They were directed by the chair to ensure repair of faulty pumps well in time. Moreover detail of available equipment also be prepared. Necessary demands /requirements regarding flood equipment i.e vehicles, jackets, boats, food and medicines etc should be available before next meeting. All concerned were directed by the chair to send their demands and availability of requirements after thorough working.	All concerned

GENERAL INSTRUCTIONS TO ALL CONCERNED:-

1. All damage equipments should be repaired before rainy and monsoon season.
2. Relief camps sites should be earmarked in advance by Assistant Commissioners.
3. Arrangements of medicines should be made for flood effected persons well before the monsoon season.
4. A joint survey of protection bunds of river and canals also be carried out by Revenue and Irrigations Department.
5. All Departments to submit their monthly activities regarding monsoon season in next meeting.

The meeting ended with a vote of thanks to and from the Chair.


Addl. Deputy Commissioner (Rev)
Kasur

No.FRC-2021/ 702

Dated: 2-11-2020

A copy is forwarded to:-

1. Secretary, Government of the Punjab, Local Government & Community Development Department, Lahore.
2. Secretary, Government of the Punjab, Irrigation & Power Department, Lahore.

3. Commissioner, Lahore Division, Lahore.
4. District Police Officer, Kasur.
5. Director (Operations) Punjab Disaster Management, 40-A Lawrence Road, Lahore.(PDMA).
6. Wing. Commander, Suttlej Rangers, Kasur.
7. SE, WAPDA, Kasur
8. District Police Officer, Kasur
9. District Officer (Building) Kasur
10. Chief Executive Officer (Edu) Kasur
11. Additional Deputy Commissioner (Finance), Kasur
12. Chief Executive Officer, (Health) Kasur
13. XEN Irrigation, Kasur, Lahore & Balloki
14. XEN, Drainage, Lahore Division, Lahore
15. District Officer Live Stock, Kasur.
16. Deputy Director (Agri.) Kasur
17. District Food Controller, Kasur
18. All Assistant Commissioners in the district.
19. All Chief Officer (MCs) in Kasur district.
20. Secretary DRTA, Kasur
21. District Officer, Civil Defence, Kasur
22. District Information Officer, Kasur
23. District Emergency Officer, Rescue 1122, Kasur
24. Assistant Agricultural Engineer, (Workshop) Kasur
25. SNA, Kasur


Addl. Deputy Commissioner (Rev)
Kasur